

FIRST AID AND EMERGENCY CARE

Code **JLCE** Issued **9/04**

Purpose: To establish the basic procedure for the administration of first aid and emergency care.

The center nurse or director's designee will be responsible for providing emergency services in case of injury to, or sudden illness of, a student or staff member.

If the center employs a licensed practical nurse (LPN), a registered nurse (RN) must be available on call (by phone, fax, pager).

Procedures

The center will develop procedures for the proper handling of such emergencies. The administration will distribute these procedures to the staff.

The procedures will include the following requirements.

- The center nurse or another trained person will be responsible for administering first aid.
- The center will notify the student's parent/legal guardian of the student's illness or injury. The center will request that the parent/legal guardian make appropriate arrangements for the student's care.
- If the center cannot contact the parent/legal guardian immediately when a very serious accident occurs or when a student becomes alarmingly ill, the center will summon medical service or an ambulance to take the student to the appropriate medical facility. The center will notify the parent/legal guardian as soon as possible.
- The center will administer first aid/emergency care and the routine delivery of health services to students according to the procedures specified in the Health Services Procedures Manual or other appropriate document.

Adopted 3/18/85; Revised 9/14/04

Legal references:

- A. S.C. Code of Laws, 1976, as amended:
 1. Section 40-33-70 - Amends law relating to on-site supervision of a nurse.