

SUPPORT STAFF POSITIONS

Code **GDA** Issued **12/01**

Purpose: To establish the basic structure for the creation of support staff positions.

The board authorizes the director to establish necessary support staff positions within budgetary limits. The board may approve the broad purpose and function of the position as recommended by the director. The director will be responsible for the employment of a person who meets the stated purpose and function for the position.

Job descriptions

The director will be responsible for writing and maintaining job descriptions covering qualifications, essential duties and other details pertaining to all certified positions in the center system.

Adopted 12/18/01

Legal references:

- A. S. C. Code, 1976, as amended:
 - 1. Section 59-19-270 - Board of trustees may employ technical and clerical personnel.
- B. State Board of Education Regulations:
 - 1. R-43-209 - Non-professional/paraprofessional personnel positions, qualifications and duties.