

NONSCHOOL EMPLOYMENT OF PROFESSIONAL STAFF

Code **GCR** *Issued* **12/01**

Purpose: To establish the basic structure for the nonschool employment of professional staff.

The board prohibits a professional staff member from engaging in any employment that would have the following effect.

- Impair the individual's usefulness as an employee in the center.
- Make time and/or energy demands upon the individual that could interfere with his/her effectiveness in performing regular assigned duties.
- Compromise or embarrass the school system.
- Adversely affect the individual's employment status or professional personnel standing.
- Conflict with assigned duties in any way.

An employee will not engage in any other employment or in any private business during the hours necessary to fulfill appropriate assigned duties.

An employee who wants to hold a job in addition to that for which he/she is employed must submit a written request to the director. The director will have a conference with the employee to determine if such additional employment will interfere with the individual's assigned duties in the center. The director will send to the individual a written statement of approval or disapproval of such request. If an employee engages in other employment without the approval of the director, the director will consider the conduct as an act of gross insubordination and treat it accordingly.

Adopted 12/18/01